



Sun West School Division/MySchoolSask Communication Bulletin #5

September 12, 2019

Welcome back everyone! I want to start by saying a big “thank you” to everyone for the positive attitudes you have adopted as we embark on our implementation of MySchoolSask. We are all on this learning journey together and we know that by the end of this school year we will be well on our way to using this new tool effectively.

Thanks to our wonderful school secretaries for their work to get teachers and students set up and ready to go on the system. You were able in a very short time, to get the system ready for the first day of school. We appreciate you sending in questions and sharing the fixes you have encountered as you work with the new program. Lead teachers and administrators, we thank you for your leadership and support as you work with teachers to implement MSS and learn the ins and outs of attendance and begin to look at the gradebook and how it functions. You are an invaluable part of the learning process.

We have many teachers and secretaries who belong to MSS group in the resource bank. We will continue to post videos, communication bulletins and supports in this group, so if you haven't already done so, please make sure to join at <https://resourcebank.ca/>.

At the fall Lead teacher training, we mentioned the process for requesting help is through your school's teacher lead. We appreciate people using the handbooks and online help in MSS to solve questions, but we know that some questions require more detailed answers. Initially, we had requests and questions sent to Sondra and Vanessa, but we would like to track the requests we receive, so we ask that as of September 12, 2019, school leads send in questions via helpdesk@sunwestsd.ca. When sending in a question, please list MSS issue and the school you are sending from as your subject line. Please provide as much detail as possible when listing your question as this helps us to help problem solve quicker. Where possible, indicate the tab you are working in and include a snip of your screen to show us what the error message is saying.

Next steps for September include taking time to become familiar with the gradebook and how it is used. We are currently working to get third party integrations such as Swift K12, CLEVR and other programs working with MSS and we thank everyone for their understanding and their patience.

We know the system is new and at times confusing and frustrating, but with practice and time, the confusing becomes clear. We are all learners and look forward to continuing our MySchoolSask journey together.

“The only way to make sense out of change is to plunge into it, move with it, and join the dance.”
— Alan Wilson Watts